

HMS PRIOR PERMISSION

▶▶▶▶▶ Students must apply for prior permission in advance, at least 3 days prior to date of request. This form and the attached note from the parent/guardian must be returned to the attendance office. The Principal makes the decision whether the absence(s) will be excused or unexcused.

Grade _____ ID# _____ Student Name _____

will be missing class from _____ thru _____

Teacher Signature	Letter Grade or Comment	# of Absences

Approved Not Approved

Principal Signature

____/____/____
Date

SEE ATTACHED PARENT/GUARDIAN NOTE